



Comprehensive Plan Update Work Program

Revised 7/23/14

Phase	Plan Element/Chapter (new or updated)	2013	2014	2015	2016	Progress Summary
Phase 1: 2013 Budgeted Elements	Community Vision (new)					CPSC mtg 7/13; draft vision 11/13; survey results 3/14; draft Vision chapter reviewed 4/14
	Broadband Technology (new)					Grant application filed 3/14; draft Broadband chapter reviewed 4/14; revisions to chapter done by 8/14
	Economic Development (update)					Brainstormed ideas w/ staff 2/14 and committee 4/14; prepare draft in 9/14
	Transportation (update)					Brainstormed ideas w/ staff on 2/14 & 7/14 and committee on 4/14; prepared draft in 8/14
Phase 2: 2014 Budgeted Elements	"Conditions and Issues" Volume (update)					Shared draft for staff review in 6/14; revise based on comments
	Natural & Agricultural Resources (update)					Brainstorm ideas w/ staff in fall 2014
	Land Use (update)					Shared land use category matrix in 6/14; Will share land supply/demand analysis in 7/14; Need future land use map to finish
	Camp Phillips Road Corridor Plan (new)					Maps/presentation shared in 7/14; interviews 8/14; draft plan 9/14
	Parks & Recreation/CORP (update)					Staff review draft completed 6/14; revise in 8/14 before cmte mtg
Phase 3: Proposed 2015 Elements	Community Facilities (update)					Prepare work order for 2015 completion of Phase 3 by 8/14
	Utilities (update)					
	Cultural Resources (update)					
	Intergovernmental Cooperation (update)					
	Housing & Neighborhoods (update)					
Phase 4: Integration and Final Adoption	Refine elements from Phases 1-3					
	Implementation & Performance (update)					
	Adoption and Publicity					



Comprehensive Plan Meetings & Milestones

Includes **Park and Recreation** and **Camp Phillips Corridor** Processes

Revised: 7/16/14

Staff/Consultant Meeting #1: *June 6, 2013*

- Review initial draft survey
- Discuss 2006 Comprehensive Plan and opportunities for improvement

Village Board/Plan Commission Steering Committee Meeting #1: *July 29, 2013*

- Overview comprehensive planning, 2006 Comprehensive Plan audit, proposed update work program
- Develop preliminary community vision

Staff/Consultant Meeting #2: *October 16, 2013*

- Review draft survey and prepare for distribution
- Review draft vision and principles for Vision chapter

Web-based Community Survey: *December 2013 – March 2014*

- Understand and analyze vision and priorities of interested public

Staff/Consultant Meeting #3: *February 26, 2014*

- Review preliminary survey results
- Discuss process and initial steps for Park and Open Space and Camp Phillips Road Corridor Plans
- Review first draft of Broadband chapter (and overall proposed chapter formatting)
- Discuss priorities for Land Use, Transportation, Economic Development, Natural Resources chapters

Staff/Consultant Meeting #4: *March 24, 2014*

- Opportunities work session and tour for Camp Phillips Corridor Plan
- Prepare for April Steering Committee meeting
- Discuss completion of first draft of Vision chapter

Parks and Recreation Committee Meeting #1: *March 24, 2014*

- Discuss work program and format for Park and Open Space Plan project
- Identify future vision and priorities for park, open space, and recreational systems

Village Board/Plan Commission Steering Committee Meeting #2: *April 30, 2014*

- Review process, community survey results, and visioning results
- Review first drafts of Community Vision and Broadband Technology chapters
- Discuss priorities for Land Use, Transportation, Economic Development, Natural Resources, Parks

Park System Tour and Intergovernmental Coordination Meeting: *April 30 (tour); June 11 (meeting)*

- Identify and flesh-out directions for the Village's park system
- Invite staff from DNR, School District, MPO, County, and adjoining communities to meeting

Staff/Consultant Meeting #5: *June 11, 2014*

- Prepare draft future parks and trail system map and related Park and Recreation chapter issues
- Identify/plug gaps in Issues and Conditions volume

Village Board/Plan Commission Steering Committee Meeting #3: *June 11, 2014*

- Review scope and process for Camp Phillips Road Corridor project
- Review preliminary concept materials for Corridor plan
- Identify approach and timeframe for public and stakeholder meetings



Comprehensive Plan Meetings & Milestones

Includes **Park and Recreation** and **Camp Phillips Corridor** Processes

Revised: 7/16/14

Camp Phillips Road Public Kick-off Meeting and Web Materials: *July 16, 2014*

- Present purpose of planning effort
- Review and contribute to preliminary concept plans

Staff/Consultant Meeting #6: *July 16, 2014*

- Refine future trail map and prepare draft future transportation map/project schedule
- Plan for Camp Phillips Corridor input

Camp Phillips Road Interviews: *August 25-26, 2014*

- Review and contribute to preliminary concept plans
- Identify opportunities and hurdles for redevelopment according to plans

Staff/Consultant Meeting #7: *August 25-26, 2014*

- Review preliminary draft of Transportation chapter
- Discuss direction for Camp Phillips Corridor chapter

Parks and Recreation Committee Meeting #2: *August 25, 2014*

- Review revised draft of Parks and Recreation chapter and associated Conditions and Issues chapter
- Invite baseball, softball, football, hockey, soccer, lacrosse, cycling, senior, and other user groups
- If possible, recommend chapter to Plan Commission/Village Board for inclusion in Comp Plan

Staff/Consultant Meeting #8: *September 2014 (coincide with zoning ordinance discussions)*

- Review preliminary draft of Camp Phillips Corridor chapter
- Discuss directions for Natural and Agricultural Resources chapter and future land use map

Village Board/Plan Commission Steering Committee Meeting #4: *October 2014*

- Present final Broadband chapter for public hearing, recommendation, and adoption
- Review revised drafts of Transportation, Parks and Recreation, and Camp Phillips Corridor chapters

Staff/Consultant Meeting #9: *October 2014*

- Review preliminary drafts of Economic Development & Natural and Agricultural Resources chapters

Village Board/Plan Commission Steering Committee Meeting #5: *November 2014*

- Review revised drafts of Economic Development & Natural and Agricultural Resources chapters

Staff/Consultant Meeting #10: *November 2014*

- Review preliminary draft of Land Use chapter
- Discuss process for adoption of various chapters

Village Board/Plan Commission Steering Committee Meeting #6: *December 2014*

- Review revised draft of Land Use chapter
- Continue review of chapters from previous meetings as necessary

Village Board/Plan Commission Steering Committee Meeting #7: *January 2015*

- Present final Camp Phillips Corridor, Economic Development, Land Use, Transportation, Parks and Recreation, Natural and Agricultural Resources chapters plus Conditions and Issues volume
- Hold required public hearing, and consider recommendation and adoption
- Discuss Phase 3 plan update steps for 2015